

RESOLUTION NO. 3492

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF CORTE MADERA
ESTABLISHING FEES FOR COMMUNITY DEVELOPMENT SERVICES,
INCLUDING PROCESSING APPLICATIONS, DESIGN REVIEWS, PLAN
CHECKS, PERMITS, AND INSPECTIONS BY THE DEPARTMENTS OF PLANNING,
BUILDING, ENGINEERING, AND FIRE, AND COST RECOVERY FOR ALL
DEPARTMENTS, INCLUDING, BUT NOT LIMITED TO, PUBLIC WORKS, FINANCE,
TOWN CLERK, AND TOWN MANAGER
EFFECTIVE JULY 2, 2007

* * * * *

WHEREAS, the Town of Corte Madera has conducted an extensive service and cost analysis of its Planning, Building, Engineering, Public Works, and Fire Services, the costs reasonably borne of providing those services, the beneficiaries of those services, and the revenues produced by those paying fees for such services; and

WHEREAS, the Town desires to establish a policy of recovering the full costs reasonably borne of providing Planning, Building, Engineering, Public Works, and Fire Services, such that general taxes are not diverted from general services of a broad nature and thereby utilized to subsidize unfairly and inequitably such services; and

WHEREAS, the Town last revised its fees for these services effective July 3, 2006, in Resolution No. 3439; and

WHEREAS, pursuant to Government Code Sections 66016, 66017, and 66018, the specific fees to be charged for such services must be adopted by the Town Council by ordinance or resolution, after providing notice and holding a Public Hearing; and

WHEREAS, notice of public hearing has been provided per California Government Code Sections 6062a and 66016, and the required Public Hearing was held on May 1, 2007, at which time oral and written presentations were made and received; and

WHEREAS, a schedule of fees and charges to be paid by those requesting such services need be adopted so that the Town might carry into effect its policies; and

WHEREAS, it is the intention of the Town Council to develop a revised schedule of fees and charges based on the Town's budgeted and projected costs reasonably borne for the Fiscal Year 2007-2008; and

WHEREAS, the Staff, through the keeping of detailed time records, has developed revised fees for Community Development Services based on a combination of flat fees reflecting estimates of time and materials and deposit charges based on an accounting of actual time and materials incurred by the Town in providing such services; and

WHEREAS, the nature of the fees and the total amounts thereof, which are described and explained in Fee Schedules D, E, F, and G attached hereto, are hereby determined to be reasonable in that the amounts thereof are not in excess of the estimated reasonable costs of providing the services for which the fees are proposed to be charged. The basis upon which this finding is made is analyzed and set forth in the Staff Report and Attachments submitted for consideration of this resolution at the May 1, 2007, Public Hearing of the Town Council, which said Staff Report and Attachments are incorporated by this reference and have been made available at least 10 days in advance of the May 1st Public Hearing; and

WHEREAS, the Town has made available to the public the data upon which the fees that are being established by this resolution are based, including but not limited to the calculation of the applicable hourly rate for each position, the raw data, calculation, and analysis of the number of hours spent over the past year providing the service for which the fees are being established, and the number of permits or other services rendered by each department over the past year, and this data and analysis demonstrate that the fees being established by this resolution do not exceed the estimated reasonable cost of providing the services; and

WHEREAS, the attached fee schedules are the result of applying the “Standard Hourly Billing Rate” of the Town’s positions to the estimated amount of hours spent in providing the service and adding indirect costs, and costs for materials, which calculation is found to be a reasonable method of determining the actual costs incurred by the Town in providing the service for which the fee is being billed; and

WHEREAS, all requirements of California Government Code Sections 66016, 66017, and 66018 are hereby found to have been complied with.

NOW THEREFORE, BE IT RESOLVED, that Resolution No. 3439 is hereby rescinded effective July 2, 2007, and replaced by this Resolution; and

BE IT FURTHER RESOLVED, that Cost Recovery for personnel expenses of Town employees shall be calculated following the example in Schedule A and the FY 2007 – 2008 “Standard Hourly Billing Rates” by job classification as specified in Schedule B; and

BE IT FURTHER RESOLVED, that Cost Recovery for directly measurable costs other than personnel expenses, such as materials, supplies, and services applied directly to a special service rendered by the Town are to be recovered with an addition of a 10% overhead charge following the example in Schedule C, which combines the recovery of personnel expenses and the recovery of materials, supplies, and services; and

BE IT FURTHER RESOLVED, that the Fee Schedules specified in Schedules D, E, F, and G dated July 2, 2007, and titled respectively Planning Fees, Building Fees, Engineering Fees, and Fire Department Fees attached hereto are hereby adopted and incorporated by this reference into this Resolution as if set forth in full at this place; and

BE IT FURTHER RESOLVED, that if any section, subsection, sentence, clause, phrase, or portion of this Resolution is for any reason held invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this Resolution; and

BE IT FURTHER RESOLVED, that this Resolution shall become effective on July 2, 2007, sixty days after this Resolution is adopted.

* * * * *

I hereby certify that the foregoing is a full, true and correct copy of Resolution No. 3492 duly passed and adopted by the Town Council of the Town of Corte Madera, at a meeting thereof duly held on the 1st day of May, 2007, by the following vote:

AYES, and in favor thereof, Councilmembers: Condon, Gill, Lappert, Yang

NOES, Councilmembers: - None -

ABSENT, Councilmembers: Dupar

Elizabeth Benz, Deputy Town Clerk

Melissa Gill, Mayor

SCHEDULE A

**Example
Calculations of Standard Hourly Billing Rates
FY 2007 - 2008**

	Director of Planning/ Asst. Town Manager	Associate Civil Engineer	Maintenance Worker	Fire Engineer/ Paramedic
Highest Hourly Rate	-----	-----	-----	-----
For Job Classification	70.50	41.59	24.67	30.11
Deferred Compensation	2.82	1.25	N/A	N/A
Rate	(0.04)	(0.03)	N/A	N/A
Employer Paid Employees PERS	5.64	3.33	0.46	N/A
Rate	(0.08)	(0.08)	N/A	N/A
Employer PERS	12.73	7.51	4.45	11.47
Rate	(0.18057)	(0.18057)	(0.18057)	(0.35261)
EPMC	1.47	0.87	N/A	N/A
Rate	(0.26057)	(0.26057)	N/A	N/A
Holiday In-Lieu (.0536)	N/A	N/A	N/A	1.61
FLSA OT (.0261)	N/A	N/A	N/A	0.81
	-----	-----	-----	-----
Sub-Total	93.16	54.55	29.58	44.00
Benefit Package				
Health	1,121.04	1,121.04	1,121.04	1,121.04
Dental	111.22	111.22	111.22	111.22
Life	17.00	17.00	6.01	6.11
Vision	23.73	23.73	N/A	N/A
LTD	125.87	74.25	N/A	N/A
Rate	(.0103 x 12,220)	(.0103 x 7,209)	N/A	N/A
	-----	-----	-----	-----
Sub-Total	1,398.86/173.33 = 8.07	1,347.24/173.33 = 7.77	1,238.27/173.33 = 7.14	1,238.37/242.67 = 5.10
Auto Allowance				
432.00/173.33 =	2.49	N/A	N/A	N/A
Medicare	1.06	0.62	0.36	0.47
Rate	73.32 x .0145 =	42.84 x .0145 =	24.67 x .0145 =	32.53 x .0145 =
Workers Compensation	7.10	4.15	3.75	4.92
Rate	73.32 x .0968 =	42.84 x .0968 =	24.67 x .1519 =	32.53 x .1512 =
	-----	-----	-----	-----
Sub-Total	111.88	67.09	40.83	54.49
Compensated Absences Accrued	Days	Days	Days	Hours
Admin	12	10	N/A	N/A
Vacation	15	15	15	180
Holiday	14	14	14	N/A
Sick	<u>12</u>	<u>12</u>	<u>12</u>	<u>144</u>
Total	53	51	41	324
	53 x 8 = 424	51 x 8 = 408	41 x 8 = 328	324 / 2912 = 11.13%
	424/2080 = 20.39%	408/2080 = 19.62%	328/2080 = 15.77%	54.49 x .1113 =
	111.88 x .2039 =	67.09 x .1962 =	40.83 x .1577 =	
	<u>22.81</u>	<u>13.16</u>	<u>6.44</u>	<u>6.07</u>
Sub-Total	134.69	80.25	47.27	60.56
Plus 25% Overhead				
TOTAL	<u>33.67</u> 168.36	<u>20.06</u> 100.31	<u>11.82</u> 59.09	<u>15.14</u> 75.70
ROUNDED Billing Rate	\$168.00	\$100.00	\$59.00	\$76.00

**SCHEDULE B
STANDARD HOURLY BILLING RATES
FY 2006-2007**

<u>JOB CLASSIFICATION</u>	<u>HOURLY BILLING RATE</u>
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UNIFORMED FIRE PERSONNEL

Director of Emergency Services	191.00
Fire Marshal/Deputy Fire Chief	155.00
Fire Battalion Chief (56 Hr Work Week)	94.00
Fire Captain/Paramedic (56 Hr Work Week)	79.00
Fire Engineer/Paramedic (56 Hr Work Week)	66.00
Firefighter/Engineer (56 Hr Work Week)	60.00
Apprentice Firefighter (Hourly)	36.00

MAINTENANCE PERSONNEL

Superintendent of Public Works	117.00
Assistant Superintendent of Public Works	86.00
Equipment Mechanic	66.00
Field Supervisor	66.00
Maintenance Worker	56.00
Facilities Worker	46.00

**SCHEDULE B
STANDARD HOURLY BILLING RATES
FY 2006-2007
OTHER PERSONNEL
(CONTINUED)**

<u>JOB CLASSIFICATION</u>	<u>HOURLY BILLING RATE</u>
Town Manager	176.00
Director of Planning/Assistant Town Manager	153.00 *
Director of Public Works/Town Engineer	149.00
Director of Administrative Services/Town Treasurer	137.00
Director of Recreation and Leisure Services	110.00
Building Official	99.00
Senior Civil Engineer	99.00
Superintendent of Recreation	90.00
Associate Civil Engineer	90.00
Senior Planner	90.00 *
Assistant Civil Engineer	82.00
Associate Planner	82.00 *
Assistant to the Town Manager/Town Clerk	77.00
Recreation Supervisor	73.00
Administrative Services/Accounting Technician III	70.00
Assistant Planner	70.00 *
Engineering Technician	66.00
Administrative Services/Accounting Technician II	62.00
Business License Field Enforcement Officer	62.00
Secretary Confidential	62.00
Secretary	52.00
Recreation Leader	49.00

*Plus \$21.00 Indirect Overhead

SCHEDULE C

EXAMPLE OF A POSSIBLE BILLING SITUATION

Automobile accident with responsible party identified. Traffic signal hit and damaged. Guard railing hit and damaged. Billing to recover costs of restoring Traffic Signal and Guard Railing.		
Assistant Superintendent of Public Works:		
4-3/4 hrs x \$95.00=		451.25
Field Supervisor:		
3-1/4 hrs x \$69.00=		224.25
2 Maintenance Workers:		
2 x 3 1/4 hrs x \$59.00=		383.50
Secretary Confidential:		
1/2 hr @ \$69.00=		34.50
Consultation By Contractual Traffic Engineer on Possible Changes to Damaged Traffic Signal Configuration:		
4 hrs @ \$125.00+10%=		550.00
Billing From Traffic Signal Repair Vendor:		
\$4,500 x 10% =		4,950.00
Guard Railing Materials:		
\$915.30 x 10% =		1,006.83
TOTAL		<u>\$7,600.33</u>

TOWN OF CORTE MADERA
PLANNING FEES

EFFECTIVE JULY 2, 2007

Major Projects

1. General Plan Amendment	Time & materials \$2,500 deposit
2. Zoning Ordinance Amendment	Time & materials \$2,500 deposit
3. Rezoning	Time & materials \$2,500 deposit
4. Preliminary Development Plan	Time & materials \$2,500 deposit
5. Precise Development Plan	Time & materials \$2,500 deposit
6. Subdivision	
a. Certificate of Compliance	Time & materials \$2,500 deposit
b. Lot Line Adjustment	Time & materials \$2,500 deposit
c. Parcel Map	Time & materials \$2,500 deposit
d. Tentative Map	Time & materials \$2,500 deposit
e. Final Map	Time & materials \$2,500 deposit

Design Review

1. Zoning Administrator Design Review	\$1,320
2. Zoning Administrator Design Review Minor Improvements (hot tubs, fences, signs, etc.)	\$412
3. Planning Commission Design Review	Time & materials \$2,000 deposit

Variance

1. Zoning Administrator Variance	\$1,320
2. Planning Commission Variance Review	Time & materials \$2,000 deposit

Conditional Use Permit

1. Zoning Administrator CUP	\$1,320
2. Planning Commission CUP	Time & Materials \$2,000 deposit

TOWN OF CORTE MADERA
PLANNING FEES

EFFECTIVE JULY 2, 2007

Second Unit Permit	\$1,195
Large Family Day Care Home Permit	\$500
Home Occupation Permit	\$100
Signs	
1. Planning Commission Design Review	
a. Freestanding sign	Time & materials \$1,500 deposit
b. Master Sign Program	Time & materials \$1,500 deposit
2. Zoning Administrator Design Review	
a. Signs conforming to master sign program	None
Environmental Review	
1. Initial Study/Negative Declaration	Time & materials \$2,500 deposit
2. Environmental Impact Report	Time & materials \$2,500 deposit
Tree Permit	Free
Miscellaneous Charges	
1. Time extension for approved permit	\$100
2. Additional noticing, such as for parking on Christmas Tree Hill	Time & materials \$300 Deposit
3. Permit amendments	Time & materials \$300 Deposit
Appeals	\$300

Notes and Exceptions:

1. "Time & materials" includes consultant costs.
2. The deposit costs listed above are for the initial deposit only. Costs exceeding the initial deposit will be charged per the Town's hourly rate schedule and/or consultant rates as applicable. Unspent deposits will be refunded.
3. Additions to single family homes requiring both Design Review and Variance approval will be charged the Design Review fee only.

TOWN OF CORTE MADERA
BUILDING FEES
EFFECTIVE JULY 2, 2007

SCHEDULE E
PAGE 1 OF 2

RESIDENTIAL CONSTRUCTION FEES

(For Occupancies: R3 (Single Family & Duplex); R1 (More than 2 dwelling units - Apartment, Hotel, Congregate Residence); U-1 (Private Garage, Carport, Patio))

Category of Construction Work	Plan Review Deposit ¹	Permit Fee
1. NEW (R3) – 1 story	\$1,800.00	\$2,330.00
2. NEW (R3) – 2 story	\$2,600.00	\$2,790.00
3. NEW (R1) – 1 or 2 story	\$3,525.00	\$3,940.00
4. NEW or ADDITION (R1) – over 2 stories	(per story) \$1,800.00	(per story) \$1,985.00
5. ADDITION (R3) – under 250 sq.ft.	\$820.00	\$1,240.00
6. ADDITION (R3) – 1 story	\$1,225.00	\$1,700.00
7. ADDITION (R3) – 2 story	\$1,800.00	\$2,330.00
8. ADDITION (R1) – 1 or 2 story	\$2,490.00	\$3,250.00
9. GARAGE/STORAGE SPACE CONVERSION	\$590.00	\$835.00
10. GARAGE/CARPORT (U1) – assoc.w/R3	\$590.00	\$835.00
11. GARAGE/CARPORT (U1) – assoc.w/R1	\$995.00	\$1,180.00
12. GARAGE (U1) – with residential above	\$705.00	\$1,010.00
13. PATIO/DECK/SHED	\$420.00	\$550.00
14. INTERIOR REMODEL (kitchen, bath, etc.)	\$300.00	\$375.00
15. MISC. REPAIR/ALTERATION (i.e.-windows)	\$130.00	\$205.00
16. DISABLED ACCESS IMPROVEMENTS (R1)	\$650.00	\$665.00
17. ELECTRICAL SERVICE CHANGE	N/A	\$205.00
18. FURNACE and/or WATER HEATER REPL.	N/A	\$205.00
19. ELECTRICAL REPAIR/ALTERATION	\$130.00	\$205.00
20. PLUMBING REPAIR/ALTERATION	\$130.00	\$205.00
21. MECHANICAL REPAIR/ALTERATION	\$130.00	\$205.00
22. RE-ROOFING (R3)	N/A	\$230.00
23. RE-ROOFING (R1)	\$130.00	\$375.00
24. SOLAR ELECTRICAL or HEATING SYSTEM	\$160.00	\$220.00
25. FIREPLACE (manufactured or masonry)	\$190.00	\$375.00
26. OTHER RESIDENTIAL CONSTRUCTION	Assess at a rate estimated to cover plan review costs	Assess at a rate estimated to cover inspection costs
27. RESALE INSPECTION (R3)	N/A	\$150.00
28. RESALE INSPECTION (R1)	N/A	\$150.00 + \$65.00 for ea. unit in excess of 2
29. MIXED-USE PROJECT (Residential with Commercial)	Assess at a rate estimated to cover plan review costs	Assess at a rate estimated to cover inspection costs

¹ A fee collected as a “Plan Review Deposit” is estimated to cover the cost of Building Division plan review services for a particular category of work. Total costs that are higher than the “Plan Review Deposit” may occur due to the need for consultant review services, complex plan review requirements, or due to review activities conducted by other Town agencies as stipulated in the fee resolutions and/or policies of such agencies. “Plan Review Deposit” payments that exceed the total cost of plan review services will be adjusted and overpayments will be refunded to the applicant.

TOWN OF CORTE MADERA
BUILDING FEES
EFFECTIVE JULY 2, 2007

SCHEDULE E
(CONTINUED)
PAGE 2 OF 2

COMMERCIAL CONSTRUCTION FEES

(For Occupancies: A (Assembly); B (Office); E (Educational); H (Hazardous); I (Institutional); M (Mercantile); F (Industrial); S (Storage))

Category of Construction Work	Plan Review Deposit ¹	Permit Fee
30. NEW - 1 or 2 story	\$3,525.00	\$3,135.00
31. ADDITION – 1 or 2 story	\$2,835.00	\$2,735.00
32. NEW or ADDITION – over 2 stories	(per story) \$1,395.00	(per story) \$1,295.00
33. TENANT IMPROVEMENT (w/struct.)	\$1,685.00	\$1,640.00
34. TENANT IMPROVEMENT (no/struct.)	\$1,395.00	\$1,470.00
35. TENANT IMPROVEMENT (minor – no/struct.)	\$880.00	\$835.00
36. MISC. ALTERATIONS	\$650.00	\$605.00
37. MISC. REPAIRS	\$360.00	\$375.00
38. DISABLED ACCESS IMPROVEMENTS	\$650.00	\$665.00
39. ELECTRICAL SERVICE CHANGE	\$190.00	\$350.00
40. ELECTRICAL EQUIPMENT/WIRING	\$190.00	\$350.00
41. PLUMBING EQUIPMENT/PIPING	\$190.00	\$350.00
42. MECHANICAL EQUIPMENT/DUCTS	\$190.00	\$350.00
43. RE-ROOFING	\$190.00	\$350.00
44. OTHER COMMERCIAL CONSTRUCTION	Assess at a rate estimated to cover plan review costs	Assess at a rate estimated to cover inspection costs
45. MIXED-USE PROJECT (Commercial with Residential)	Assess at a rate estimated to cover plan review costs	Assess at a rate estimated to cover inspection costs

MISCELLANEOUS BUILDING DIVISION FEES

Category of Construction Work	Plan Review Deposit ¹	Permit Fee
46. BUILDING DEMOLITION	\$130.00	\$230.00
47. INTERIOR NON-STRUCTURAL DEMOLITION	N/A	\$205.00
48. RETAINING WALLS (over 4 feet)	\$475.00	\$490.00
49. AWNINGS	\$190.00	\$230.00
50. TANKS, TOWERS	\$475.00	\$490.00
51. SWIMMING POOL/SPA (Residential)	\$360.00	\$435.00
52. SWIMMING POOL/SPA (Commercial/Public)	\$650.00	\$1,010.00
53. ELEVATOR (Residential)	\$360.00	\$435.00
54. ELEVATOR (Commercial)	\$650.00	\$1,010.00
55. SIGN (w/electrical)	\$130.00	\$230.00
56. SIGN (no/electrical)	\$110.00	\$205.00
57. FENCE (over 6 feet)	\$110.00	\$205.00
58. TEMPORARY ELECT. POWER	N/A	\$205.00
59. REINSPECTION FEE	N/A	\$205.00
60. OTHER MISC. CONSTRUCTION	Assess at a rate estimated to cover plan review costs	Assess at a rate estimated to cover inspection costs
61. ADMINISTRATIVE FEES (i.e. - file/microfiche copies; plan duplication; fire dept. permit processing; etc.)	Assess at a rate estimated to cover administrative costs	Assess at a rate estimated to cover administrative costs

TOWN OF CORTE MADERA
ENGINEERING FEES
EFFECTIVE JULY 2, 2007

GRADING & DRAINAGE PERMIT

CATEGORY		APPLIED FEE/ PERMIT FEE
NO.	DESCRIPTION	
1	Over-the-Counter: Less than 100 cy (Grading greater than 20 cy requires Planning Approval)	\$275.00
2	Minor improvement: 100 to less than 1,000 cy	\$525.00
3	Major improvement: 1,000 cy and above (Enter into a Cost-Based Fee Agreement) Time and Materials: 1,000 – 10,000 cy Time and Materials: Greater than 10,000 cy	Deposit: \$1,500.00* Deposit: \$2,500.00*

*Initial deposit amount only. Any remainder will be refunded; additional Staff time to process will be billed per the Hourly Rate Schedule.

TOWN OF CORTE MADERA
ENGINEERING FEES
EFFECTIVE JULY 2, 2007

EROSION AND SEDIMENT CONTROL PERMIT

CATEGORY		APPLIED FEE/ PERMIT FEE
NO.	DESCRIPTION	
1	Surface Improvement: Less than 1,000 sf	\$225.00
2	Surface Improvement: 1,000 to less than 5,000 sf	\$475.00
3	Surface Improvement: Greater than 5,000 sf (Enter into a Cost-Based Fee Agreement) Time and Materials: 5,000 – 10,000 sf Time and Materials: Greater than 10,000 sf	Deposit: \$1,500.00* Deposit: \$2,500.00*
4	Security	Refundable: \$800 minimum up to \$0.75/sf for Areas greater than 5,000 sf

*Initial deposit amount only. Any remainder will be refunded; additional Staff time to process will be billed per the Hourly Rate Schedule.

TOWN OF CORTE MADERA
ENGINEERING FEES
EFFECTIVE JULY 2, 2007

SCHEDULE F
(continued)
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ENCROACHMENT PERMIT

CATEGORY		APPLIED FEE/ PERMIT FEE
NO.	DESCRIPTION	
1	Debris box	\$30.00
2	Project Staging and Traffic Control & Signage	\$125.00
3	Minor Improvement (Up to \$10,000)	\$225.00
4	Major Improvement (Over \$10,000)	\$425.00
5	Project Deposit (Damage Deposit)	Refundable: \$500.00 min. up to 0.5% of project cost
6	Permanent Encroachment (License agreement) Time and Materials:	 Deposit: \$1,000.00*

*Initial deposit amount only. Any remainder will be refunded; additional Staff time to process will be billed per the Hourly Rate Schedule.

TOWN OF CORTE MADERA
ENGINEERING FEES
EFFECTIVE JULY 2, 2007

SCHEDULE F
(continued)
Page 4 of 5

FLOOD PLAIN DEVELOPMENT PERMIT

CATEGORY		APPLIED FEE
NO	DESCRIPTION	
1	Cumulative Improvement Ratio: Less than 40%	\$225.00 <ul style="list-style-type: none"> • No permit issued by Public Works. • Fee recovered under Bldg. Permit
2	Cumulative Improvement Ratio: 40 to 50%	\$275.00 <ul style="list-style-type: none"> • No permit issued by Public Works. • Fee recovered under Bldg. Permit
3	Cumulative Improvement Ratio: Greater than 50% (Enter into a Cost-Based Fee Agreement) Time and Materials:	Deposit: \$500.00*

WATERCOURSE ALTERATION / RELOCATION PERMIT

CATEGORY		APPLIED FEE
NO.	DESCRIPTION	
1	Minor Improvement (Departmental Approval)	\$300.00
2	Major Improvement (State and other Regulatory Agency Approval)	\$550.00

*Initial deposit amount only. Any remainder will be refunded; additional Staff time to process will be billed per the Hourly Rate Schedule.

TOWN OF CORTE MADERA
ENGINEERING FEES
EFFECTIVE JULY 2, 2007

SCHEDULE F
(continued)
Page 5 of 5

PROJECT DEPOSIT (DAMAGE DEPOSIT) FOR ENCROACHMENT PERMIT APPLICATION

ESTIMATED PROJECT COST (\$)		DEPOSIT (\$)
From	To	
	Up to 10,000.00	500.00
10,001.00	100,000.00	2,000.00
100,001.00	500,000.00	4,000.00
500,001.00	1,000,000.00	6,000.00
1,000,000.00	1,500,000.00	8,000.00
1,500,001.00	\$2,000,000.00	10,000.00
	Over 2,000,000.00	0.5% of project cost

SECURITY FOR EROSION AND SEDIMENT CONTROL PERMIT APPLICATION

CATEGORY		PERMIT FEE	SECURITY
NO.	DESCRIPTION		
1	Surface Improvement: Less than 1,000 sf	\$225.00	\$800.00
2	Surface Improvement: 1,000 to less than 5,000 sf	\$475.00	\$3,500.00
3	Surface Improvement:	5,000 – 10,000 sf Deposit: \$1,500.00	\$0.75/sf
		Greater than 10,000 sf Deposit: \$2,500.00	\$0.75/sf

**TOWN OF CORTE MADERA
FIRE DEPARTMENT FEES
EFFECTIVE JULY 2, 2007**

<u>TYPE OF FEE</u>	<u>AMOUNT</u>
<u>Fire Sprinkler Systems</u>	
(Includes plan review and one inspection each for underground flush, pressure test and alarm test)	
New Commercial (13, 13R)	\$783.00
1 & 2 Family Dwellings (13D)	\$348.00
Tenant Improvements	\$261.00
<u>Other Fire Suppression Systems</u>	
(Commercial kitchen systems, spray booth systems, standpipe systems, etc.)	
(Includes plan review and one inspection)	
	\$174.00
<u>Fire Alarm Systems</u>	
(Includes plan review & one inspection)	
	\$696.00
<u>Other Fire Code Permit</u>	
(Includes application review and one inspection)	
	\$261.00
<u>Additional Inspections (each ½ hour)</u>	
(half hour increments)	
	\$ 87.00
<u>False Alarm Fee</u>	
(After four in any 12-month period) (See “Apparatus Use Fee” below)	
	Actual cost
<u>Apparatus Use Fee</u>	
(Required stand-by or response when billing of services is allowed by law)	
Based on most recent State of California Office of Emergency Services Apparatus Rates, administrative rates, and fully burdened rates for personnel involved.	
<u>Outside Services</u>	
(Outside plan review, technical assistance, etc.)	
The applicant will be responsible for the cost of the outside service, in addition to a ½ hour fee to administrate the service(s).	
	Cost of outside service plus \$ 87.00
<u>Water Flow Testing</u>	
	\$160.00
<u>Fire Hydrant Use Permit</u>	
(In addition to charges by Marin Municipal Water District)	
	\$ 87.00