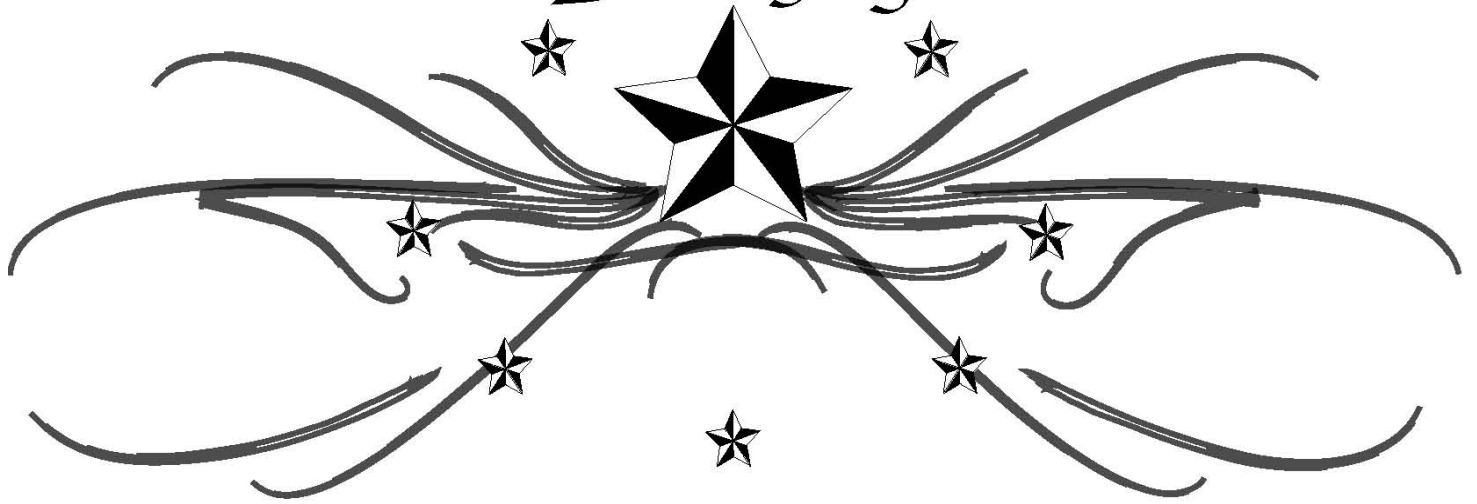


Corte Madera Parks and Rec
Kids Club
Est. 1985



"Corte Madera Parks and Recreation make life better"

KIDS CLUB AFTER SCHOOL PROGRAM AGES 5-12YRS

Our Mission:

To be an After School program that implements genuine care, respect and courtesy for children, parents and each other. To be the premiere provider of childcare, while meeting the needs of children, parent's, schools and communities we serve. To enhance and enrich the lives of children as they become young adults, while working as a team toward common goals.

If you are a parent, read this:

The years between 5 and 13 represent a time of great growth and opportunity for children, as well as of considerable vulnerability and risk. After the school bell rings and before parents are home from their workday, children need programs that provide enrichment opportunities and minimize their exposure to risk. Kids Club helps to minimize exposure to risk and gives children a fun, safe place to grow.

Parks & Recreation Benefits Youth and Public Safety

There are more than 10 million households in California, 36% of them with children under 18 years of age. Now, consider that 40% of their time is open to choices - positive or negative. Fact: Parks and recreation provide more activities for youth than anyone else in town except for schools. Kids Club benefits our children by giving them positive and constructive activities after school. We strive to strengthen safety and security of our children. Corte Madera Parks and Recreation values inclusivity, accessibility, diversity of experience, spirituality, lifelong learning, service to the community, environmental stewardship, personal development, healthy lifestyles, professional growth and fun.



Fees & Schedules

Kindergartners to 5th graders
Monday–Friday 12:00pm to 6:30pm
\$36 / per day (K)\$25 / per day (1st–5th)

Discount

10% discount will be given if you pay in full for 4 days or more within the same week.

Terms and Conditions:

You must submit your monthly pick–up schedule at least 1 week before you want to use our service and have made full payment. In any situation that you need more care than what has been requested, please notify us at least 24 hours prior. If we have not reached the maximum number of children registered for the day, we will gladly accommodate your child. You must get a confirmation from Brian that a space is available on the requested date. Brian is the ONLY person that can give you a yes or no answer to your request. If you did not hear back from Brian we could not guarantee that your request has been approved. Do not call staff cell phones to make pick up arrangements. If you make arrangements by calling staffs personal cell phone you will be charged double the daily fee. We can not guarantee that your request will be taken care of if you call a staff members phone to make pick up requests. You will be charged a dollar a minute for every minute you are late picking up your child. You are required to have a credit card on file. All balances will be charged to your credit card at the end of each month.

Cancellation & Refund Policy

No refunds will be given for any cancellation or no shows unless it is a medical emergency with a doctors note. No refunds will be given for days missed due to suspension or expulsion.

IMPORTANT: Please notify us immediately if your child has been scheduled to be here and is unable to attend the program. This will save everyone a great deal of time and stress from searching for your child.

Program Director: Brian Hernandez

Phone: (415) 927–5071

Fax: (415) 927–7138

Address: 498 Tamalpais Dr. C.M. 94925

Kids Club after 5pm number: 706–5128

[email: bhernandez@ci.corte-madera.ca.us](mailto:bhernandez@ci.corte-madera.ca.us)

Tax ID # 946001432

www.ci.corte-madera.ca.us



Frequently asked Questions

When do you charge my credit card on file?

I charge your card the day I receive your calendar. All remaining balances for late pick up or added days will be charged to your card at the end of the month if they haven't already been charged.

When are pick-up schedules due?

Calendars should be turned in before the first of every month.

Can I change days around during the month after I have sent in a calendar?

You can change days around as long as you have talked with Brian and have made the proper payments. Brian is the only person that can give you a yes or no answer on availability of a specific day.

What time does Kids Club open and what time do you close?

Kids Club is normally open from 12:30pm and we close at 6:30pm SHARP. You will be charged \$1 dollar per minute for every minute you are late. Please do not be late. During the first month Kids Club will be open to accommodate the school schedule.

How much do you charge?

It is \$36 dollars a day for kindergartners and \$25 dollars a day for first to fifth grades. You will receive a 10% discount if you register for fifteen days or more in the same month.

What kind of activities do you do?

We have a wide variety of activities for children. We always have an art activity and a sport activity going on. We also offer activities that are not classified as an art or sport, such as parachute games, network gaming, board games and cooking projects.

Do children have to or are they required to do an activity?

Each child has the option to pick and choose what activity they would like to do. If a child wishes, they are more than welcome to start up a game with friends or just sit and enjoy a book. We believe that children are busy most of the day and like everyone need some time to relax and enjoy the park.

Do you walk children to and from after school classes like chess or Legos?

No we do not. We do not have enough staff to walk children to and from classes.

How do the children get to the Rec. Center from Neil Cummins school?

Kindergartners are picked-up from their classrooms and walked to Kids Club. First to fourth are picked up from the lunch table area directly after school and then walked to Kids Club.

Can my child bring toys or mp3 players etc.. to Kids Club?

They can bring toys from home as long as you and your child are okay with it breaking, getting stolen, lost or damaged.

Fun Facilitators and Mentors
Brian Hernandez Kids Club Director
Christina Ennis
Amanda Johnson
Amanda Mosher
Garrett Bartok
Monica Truong
Travis Jones
Amanda Ruiz

All staff are CPR and First Aide certified



Information

Arriving For your child

When picking up your child please sign them out with the counselor who has the sign in and out sheet. At time of check out please make sure a staff member responds to your departure with some kind of gesture. A note or verbal permission is required if a child is to be picked up by an adult who is not on your authorized pick up list. People picking up your child must provide a valid picture ID. If no ID is present then verbal permission from the child's parent is mandatory. If a parent can not be located the child will not be released.

Leaving Unaccompanied

Authorization for leaving Kids Club unaccompanied, such as to attend classes requires written or verbal permission. If no note is present then verbal verification will be obtained before your child may leave. Staff is not responsible for missed classes or for a child's unwillingness to attend a class. No refunds will be issued for missed classes.

Pick-up

Kindergartners are picked up from their classrooms and first through fourth graders are picked up from the lunch tables and then walked to the recreation center. Staff make every effort to contact parents when children do not arrive as scheduled. Please notify the Recreation office whenever your child will not be attending Kids Club. The best time to call is between 8:00am and 12:00pm, 927-5071 or email [Brian@bhernandez@ci.corte-madera.ca.us](mailto:bhernandez@ci.corte-madera.ca.us).

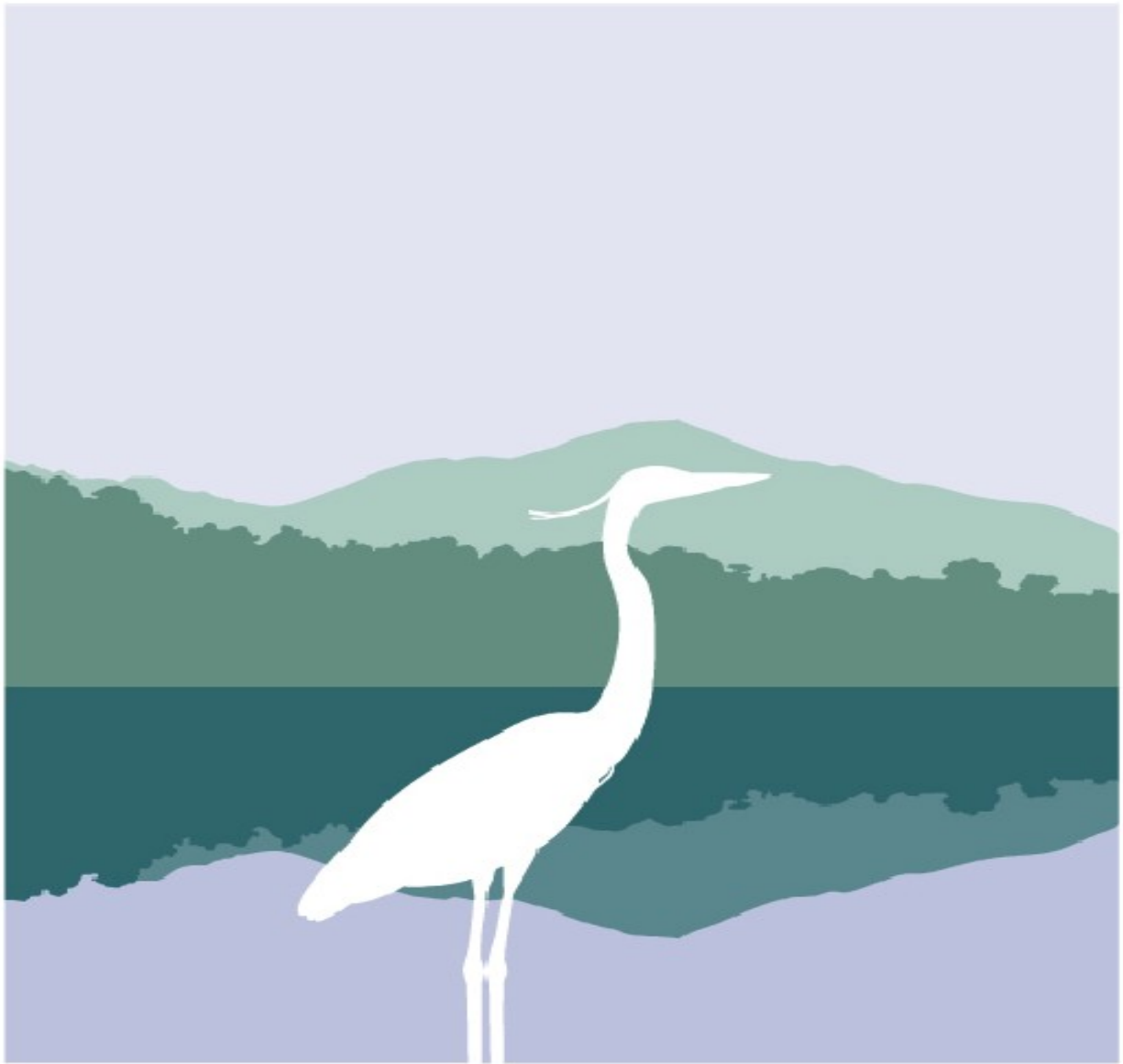
Emergency Info

It is very important that you keep your contact information current. I.E. work, home, cell phone, address and persons allowed to pick-up. It is also a good idea to have an emergency contact person that lives in the area.

Suspension

A child may be suspended from the program at the direction of the Kids Club Director if his/her behavior is disruptive, verbally or physically abusive to other children or staff. If suspended a parent/guardian is required to pick up the child immediately. If problem persists then the child may be expelled from the program. No refunds will be issued for days not used due to suspension.





THE TOWN OF
CORTE MADERA

MARIN COUNTY CALIFORNIA