

REGULAR MEETING  
OF THE  
CORTE MADERA TOWN COUNCIL AND SANITARY DISTRICT #2 BOARD

In the Town Hall of the Town of Corte Madera, on December 16, 2008 at 7:30 p.m.

PRESENT: Mayor Dupar  
Councilmembers Cock, Condon, Lappert, Ravasio

Town Manager David Bracken  
Town Clerk Christine Green  
Twin Cities Police Chief Phil Green  
Assistant Town Attorney Veronica Nebb

COMMISSIONERS PRESENT

Kitty Prosser, Parks and Recreation Commission  
Peter Schwartz, Planning Commission

OPEN SESSION

Salute to the Flag

PRESENTATION

- 1a. Adoption and Presentation of Resolution No. 3576 Recognizing Kevin Rose as the 2008 Firefighter of the Year

Mayor Dupar read Resolution No. 3576 into the record, reciting Mr. Rose's achievements, accomplishments, and commitment to the Town and he recognized Fire Engineer/Paramedic Kevin Rose as the 2008 Firefighter of the Year.

MOTION: Moved by Lappert, seconded by Cock, and carried unanimously by those present,  
  
To adopt Resolution No. 3576 Recognizing Kevin Rose as the 2008 Firefighter of the Year.

- 1b. Adoption and Presentation of Resolution No. 3577 Recognizing Tom Jordan as the 2008 Volunteer Firefighter of the Year

Mayor Dupar read Resolution No. 3577 into the record, reciting Mr. Jordan's achievements, accomplishments and volunteer service to the Town and he recognized Tom Jordan as the 2008 Volunteer Firefighter of the Year.

MOTION: Moved by Lappert, seconded by Cock, and carried unanimously by those present,

To adopt Resolution No. 3577 Recognizing Tom Jordan as the 2008 Volunteer Firefighter of the Year.

OPEN TIME FOR PUBLIC DISCUSSION

There were no public comments.

2. COUNCIL AND TOWN MANAGER REPORTS

- Town Manager Report

The Town Manager provided the following report:

- The January 6, 2009 Town Council meeting will be dedicated to budget review and proposed adjustments;
- The January 20, 2009 Town Council meeting will be dedicated almost solely to the first review of the Draft General Plan;
- He thanked the Fire Department for their quick response to the Upland Circle fire on December 6, 2008. He met with Pam Anderson, Chair of the Marin County Red Cross, who did a wonderful job of relocating displaced residents. He requested the Mayor endorse a letter of thanks;
- The Traffic Advisory Committee and Bicycle Advisory Committee will hold their last joint meeting December 17, 2008.

Mayor Lappert asked if anything could be done to assist those residents whose belongings were not damaged by the fire but are unable to access them due to contamination issues. Town Manager Bracken asked that residents contact him.

- Council Reports

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Councilmember Condon provided the following report:

- She received a call from Madera Vista Apartments owner following the fire who expressed deep concern for, and a desire to assist, those who were displaced in any way possible;
- She attended Breakfast with Santa at the Recreation Center; it was really great fun, organized chaos with very good food.

Councilmember Ravasio provided the following report:

- Valerie Pitts of the Larkspur School District presented the School Board's plan to the Corte Madera Community Foundation on December 15, 2008. Based on the comments at the last Town Council meeting, Ms. Pitts met with officials from the Tiburon School District to explore the possibility of shifting funds or redistricting to facilitate the reopening of San Clemente.

Councilmember Dupar provided the following report:

- The Police Council met last week and honored those individuals who were instrumental in helping to pass Measure E as well as directed staff to draw up plans for the new site;
- Marin Telecommunications Authority has planned a seminar in January to bring all new participants abreast on the history and future goals of the MTA;
- He attended last week's meeting of the Central Marin Sanitation District. The Wet Weather Project is proceeding smoothly.

#### CONSENT CALENDAR

- 3a. Approved Warrant and Payroll for the Period November 22, 2008, through December 9, 2009, Warrant Check Numbers 121790 through 12777 and Payroll Check Numbers 2690 Through 2702, Payroll Direct Deposit Numbers 12773 through 12854, and Payroll Wire Transfer Numbers 817 through 823
- 3b. Adopted a Resolution Allowing Signs on Public Property Advertising the Marin Women's Study
- 3c. Adopted Resolution Re-Establishing A Traffic Bicycle Advisory Committee

MOTION: Moved by Lappert, seconded by Cock, and carried unanimously by those present.

To approve consent calendar items 3a through 3c.

#### BUSINESS ITEMS

4. Discussion and Possible Action Concerning Solar Power/Building Energy Efficiency and Roofing Improvements, Project 06-031 – Rejection of Bids

Town Manager Bracken presented the staff report, stating that bids were opened last week for the project which consists of efficiency and roofing improvements, as well as solar panel installation on five of the Town's buildings. Two of the three bids received were in excess of \$2 million while one came in significantly less. The Town Manager said that the contractors contested some of the specifications, primarily the warranty the Town would require on the roofing improvements. He explained that the Town does not have the funds for these improvements at this point but may have to consider revising the requirements if put out to bid in the future. Staff recommends the Council reject these bids.

Councilmember Cock asked how long the CREBS bonds will be available, and Town Manager Bracken said that they have been extended at least through 2009.

Peter Schwartz, 381 Chapman Drive, asked for the cost per watt range on the solar panels exclusive of roofing materials and explained that he uses a general rule of \$7.50-10.00 per watt. He advised

the Council to review the bids to see if they fall into that range.

Town Manager Bracken said he was not intimately involved in the process but that the bids include a lot of extraneous energy efficiency upgrades that may alter that calculation. He thanked Mr. Schwartz for his advice and agreed to keep it in mind for future bids.

MOTION: Moved by Lappert, seconded by Ravasio, and carried unanimously by those present,  
To reject all bids concerning Solar Power/Building Energy Efficiency and Roofing Improvements, Project 06-031.

5. Council Appointments to Committees – Approval of the Mayor’s Appointment Of Councilmember to Various Boards, Committees, and Commissions and Authorize Staff to Advertise for the Vacancy on the Marin County Commission on Aging

ABAG

Condon (Dupar-Alternate)

Central Marin Sanitation Agency

Dupar (Ravasio-Alternate)

C.M. Chamber of Commerce Ex-Officio Director

Condon (Ravasio-Alternate)

C.M. Homeowner Association Presidents Consortium

Dupar and Condon (Mayor & Vice Mayor-Alternate)

Disaster Council

Lappert (Cock-Alternate)

Flood Control Board

Cock (Dupar-Alternate)

Housing and Community Development Act (HCDA) Priority Setting Committee

Condon

Joint Library Board

Ravasio and Lappert

Joint Powers Authority Oversight Committee

Dupar (Ravasio-Alternate)

Land Use Committee

Cock & Ravasio

Larkspur School District Liaison

Dupar & Ravasio

League of California Cities -North Bay Division

Cock

Marin County Commission on Aging

Authorize Staff to advertise the vacancy

Marin County Solid Waste Management

David Bracken

Marin Emergency Radio Authority

David Bracken

Marin Telecommunications Agency

Ravasio (Lappert-Alternate)

Marin County Council of Mayors and Councilmembers (MCCMC) – Legislative Committee

Ravasio (Cock-Alternate)

Mosquito Abatement Committee

Nancy Barnard

Parks and Recreation Commission Liaison

Lappert (Cock-Alternate)

Refuse and Recycling Committee

Dupar and Cock

Ross Valley Paramedic Authority

Lappert (Ravasio - Alternate)

Safe Routes to School

Ravasio

Sign Committee

Condon

Traffic Advisory Committee

Cock (Lappert-Alternate)

Transportation Authority of Marin  
Cock (Lappert-Alternate)

Twin Cities Police Council  
Lappert (Dupar–Alternate)

Twin Cities Shuttle Liaison  
Dupar (Ravasio–Alternate)

Mark Young, 204 Westward Drive, stated that he is a former member of the Planning Commission and offered his time and expertise should the Town have need for it.

MOTION: Moved by Lappert, seconded by Ravasio, and carried unanimously by those present,  
  
To approve the Mayor’s Appointment of Councilmember to Various Boards, Committees, and Commissions and Authorize Staff to Advertise for the Vacancy on the Marin County Commission on Aging.

6. Approve Minutes of December 2, 2008

MOTION: Moved by Lappert, seconded by Cock, and carried unanimously by those present.  
  
To approve the Minutes of December 2, 2008, as drafted.

ADJOURNMENT

The meeting was adjourned at 8:06 p.m. to the next regularly scheduled meeting on January 5, 2009.